

PLEASE ADDRESS REPLY TO
THE COMMANDANT

AND QUOTE:



JAMAICA COMBINED CADET FORCE
UP PARK CAMP
KINGSTON 5
JAMAICA

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09 September 2024

See Distribution below:

CHRISTMAS TERM DIARY OF EVENTS

General

1. Please be advised that the events listed on the Diary of Events for which support was sought from HQ JCCF is provisionally approved pending the submission of the relevant correspondences, fourteen (14) calendar days prior or twenty-one (21) calendar days prior for external assistance as required.

Confirmation of Assistance

2. AQs are to make contact with the QM Department one (1) week prior to the activity to confirm the type of assistance that will be available.

External Support

3. Events not listed on the Force's Diary of Events should not be considered as "not approved", however, formations are encouraged to seek the support of their JDF twinned formation through the relevant HQs or other partners, for the execution of those events.

Collection of Stores and Equipment

4. HQ JCCF may not be able to deliver items to all locations given the demand on resources and as such formations may need to arrange for the pick-up and drop off of items to be issued.

Weapon Handling

5. Where formations are allotted Weapon Handling or Shooting Days, formations are to make all arrangements for the activity with the guidance of their respective PSI's.

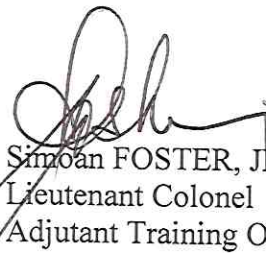
Nominal Roll

6. Formations are again reminded that all letters of request must be accompanied by a nominal roll of the persons to attend the activity. The failure to submit the nominal roll may result in HQ JCCF being unable to provide assistance.

Rations

7. All requests for rations should be based on the attached Menu.
8. HQ JCCF can only assist with ration for the following activities:
 - a. Regiment Camps
 - b. Battalion Camps
 - c. Company/Unit Camps (Once per Term)
 - d. Specialized Weekend Training Courses (one per Bn per term)

9. Units requesting items are to determine the quantity based on the number of persons participating in the Camp/Activities using the ration scale attached.
10. HQ JCCF may supply the undermentioned items based on availability.
- | | |
|--------------------|--------------------------|
| a. Mixed vegetable | j. Fish |
| b. Corn beef | k. Franks/Tin Sausage |
| c. Tin Mackerel | l. Syrup |
| d. Rice | m. Cool Aid |
| e. Flour | n. Oil |
| f. Sugar | o. Ketchup |
| g. Baked Beans | p. Vinegar |
| h. Chicken | q. Browning |
| i. Mutton | r. All purpose seasoning |
11. Unfortunately, HQ JCCF cannot provide ration for
- Hikes
 - One-day Training/Workshops,
 - Regiment/Battalion - Meetings/Conferences.
12. For your information and action as necessary.



Simoan FOSTER, JP
Lieutenant Colonel
Adjutant Training Officer

Distribution:

All Officers
All Adult ORs
PSIs
Manager, Training and Development
Manager, Finance and Administration
Quartermaster JCCF (Actg.)

JAMAICA COMBINED CADET FORCE
FORCE DIARY OF EVENTS - CHRISTMAS TERM 2024

SEPTEMBER

Srl	Activity	Date	Location	Start/Reporting Time	Formation
01	100% Weapons Check	Thu 05	Whitehorne Barracks, Port Maria	0900 hrs	HQ JCCF
02	100% Weapons Check	Thu 12	Foster Barracks, Mandeville	0900 hrs	HQ JCCF
03	100% Weapons Check	Thu 19	National Police Academy, Twickenham Park, Spanish Town	0900 hrs	HQ JCCF
04	Potential Adult Instructors' Training Course (Intake 28) - Phase 2	Fri 20 - Sun 22	HQ JCCF	1800 hrs	HQ JCCF
05	Drum & Bugle Course - Phase 1	Fri 20 - Sun 22	HQ JCCF	1800 hrs	HQ JCCF
06	100% Weapons Check	Tue 24	Department Of Correctional Services, Rickets Ave, Discovery Bay	0900 hrs	HQ JCCF
07	100% Weapons Check	Sat 28	Curphey Barracks, Up park Camp	0900 hrs	JCCF HQR

** Please be advised that only the events listed on the Diary of Events have been preapproved to receive support of varying degrees from HQ JCCF. Detailed letters of request are to be sent to HQ JCCF fourteen (14) days prior to all activities.*

JAMAICA COMBINED CADET FORCE
FORCE DIARY OF EVENTS - CHRISTMAS TERM 2024

OCTOBER

Srl	Activity	Date	Location	Start/ Reporting Time	Formation
01	100% Weapons Check	Thu 03	Whitehorne Barracks, Port Maria	1000 hrs	HQ JCCF
02	Potential Adult Instructors' Training Course (Intake 28) - Phase 3	Fri 04 - Sun 06	HQ JCCF	1800 hrs	HQ JCCF
03	Drum & Bugle Course - Phase 2	Fri 04 - Sun 06	HQ JCCF	1800 hrs	HQ JCCF
04	8/JCCF Weapon Handling Training	Sat 05	MBN/JCCF Headquarters	0830 hrs	JCCF ER
05	SSB/JCCF Watermanship Training	Sat 05	National Stadium	1100 hrs	JCCF HQR
06	2/JCCF Weapons Handling	Sat 05	HQ JCCF	1000 hrs	JCCF ER
07	100% Weapons Check	Thu 10	Foster Barracks, Mandeville	1000 hrs	HQ JCCF
08	MBN/JCCF Weapons Handling	Sat 12	MBN/JCCF Headquarters	0900 hrs	JCCF HQR
09	SSB/JCCF Watermanship Training	Sat 12	National Stadium	1100 hrs	JCCF HQR
10	JCCF WR Weapon Handling	Sat 12	JDF Burke Barracks	1000 hrs	JCCF WR
11	10/JCCF JNCO Cadre	Thu 17 - Mon 21	Black River High	1700 hrs	JCCF WR
12	Potential Adult Instructors' Training Course (Intake 28) - Phase 4	Thu 17 - Mon 21	HQ JCCF	1800 hrs	HQ JCCF
13	STAR 3 & 4 EXAMS	Thu 17 - Mon 21	HQ JCCF	1800 hrs	HQ JCCF
14	7/JCCF Physical Fitness Exam	Fri 18	Manning's School	1000 hrs	JCCF WR
15	7/JCCF Physical Fitness Exam	Fri 18	Ruseas High School	1500 hrs	JCCF WR
16	5/JCCF Recruits Camp	Fri 18 - Sun 20	Clarendon College, Edwin Allen High & Glenmuir High School	1800 hrs	JCCF SR
17	Heroes Day Parade	Mon 21	National Heroes Park, Kingston	0800 hrs	HQ JCCF
18	2/JCCF Unit Camp (Camperdown High)	Fri 25- Sun 27	Excelsior High, Vauxhall High & Kingston Technical High	1700 hrs	JCCF ER
19	SSB/JCCF Quartermaster Administration Course (Phase 1)	Fri 25- Sun 27	Cian Carthy High	1700 hrs	JCCF HQR
20	NCO Train the Trainer Testing	Sat 26	St Andrew Technical High	0800 hrs	JCCF HQR
21	8/JCCF Drum Corps Training	Sat 26	MBN/JCCF Headquarters	0830 hrs	JCCF ER
22	Remembrance Day Rehearsals	Sat 26	Burke Barracks, Montego Bay	1000 hrs	JCCF WR
23	1/JCCF Weapons Handling	Sat 26	MBN/JCCF Headquarters	0900 hrs	JCCF ER
24	100% Weapons Check	Sat 26	Curpley Barracks, Up park Camp	0900 hrs	JCCF SR
25	8/JCCF Unit Visits and Unit Audits ending	Thu 31	All units of Bravo Company 8/JCCF	0800 hrs	JCCF ER

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JAMAICA COMBINED CADET FORCE
FORCE DIARY OF EVENTS - CHRISTMAS TERM 2024

NOVEMBER

Srl	Activity	Date	Location	Start/ Reporting Time	Formation
01	Founders' Day Church Service	Fri 01 - Sat 30	As Per BN	TBA	ALL FORMATIONS
02	Potential Adult Instructors' Training Course -Passing Out Parade	Sat 02	HQ JCCF	0900 hrs	HQ JCCF
03	100% Weapons Check	Thu 07	Whitehorne Barracks, Port Maria	1000 hrs	HQ JCCF
04	SSB/JCCF Quartermaster Administration Course	Fri 08 - Sun 10	Clan Carthy High	1700 hrs	JCCF HQR
05	Remembrance Day Training	Sat 09	JDF Burke Barracks	1000 hrs	JCCF WR
06	1/JCCF Weapons Training	Sat 09	MBN/JCCF Headquarters	0900 hrs	JCCF ER
07	8/JCCF Map and Compass Orientation Exercise	Sat 09	Robert Lightbourne High	0830 hrs	JCCF ER
08	Remembrance Day Parade	Mon 11	All Cenotophs	1100 hrs	ALL FORMATIONS
09	100% Weapons Check	Thu 14	Foster Barracks, Mandeville	1000 hrs	HQ JCCF
10	2/JCCF Bugle Course	Fri 15 - Sun 17	Kingston College	1600 hrs	JCCF ER
11	5/JCCF Recruits Camp	Fri 15 - Sun 17	Central High	1600 hrs	JCCF SR
12	MBN/JCCF Training Camp	Fri 15 - Sun 17	MBN/JCCF Headquarters	1600 hrs	JCCF HQR
13	Force Founders' Day Church Service and Parade	Sun 17	Santa Cruz, St Elizabeth	0900 hrs	HQ JCCF
14	100% Weapons Check	Thu 21	National Police Academy, Twickenham Park, Spanish Town	0900 hrs	HQ JCCF
15	MEA/JCCF Unit Camp	Fri 22 - Sun 24	Penwood High School	1800 hrs	JCCF HQR
16	7/JCCF Drum Course	Fri 22 - Sun 24	Frome Technical High	1700 hrs	JCCF WR
17	MEA/JCCF Shooting Day	Sat 23	Garrison 30m Range, Up Park Camp	0800 hrs	JCCF HQR
18	100% Weapons Check	Thu 28	Department Of Correctional Services, Ricketts Ave, Discovery Bay	0900 hrs	HQ JCCF
19	9/JCCF Junior NCO Cadre	Fri 29 - Sun 01	Ferncourt High School	1500 hrs	JCCF NR
20	100% Weapons Check	Sat 30	Curpley Barracks, Up Park Camp	0900hrs	JCCF ER
21	1/JCCF Watermanship	Sat 30	JDF Coast Guard, Port Royal	0900 hrs	JCCF ER
22	MBN/JCCF Shooting Day	Sat 30	Garrison 30m Range, Up Park Camp	0800 hrs	JCCF HQR

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JAMAICA COMBINED CADET FORCE

FORCE DIARY OF EVENTS - CHRISTMAS TERM 2024

DECEMBER

Srl	Activity	Date	Location	Start/ Reporting Time	Formation
01	100% Weapons Check	Thu 05	Whitehorne Barracks, Port Maria	1000 hrs	HQ JCCF
02	8/JCCF Elementary First Aid Course	Fri 06 - Sun 08	Morant Bay High	1800 hrs	JCCF ER
03	SSB/JCCF Fitness Assessment	Sat 07	BN Headquarters	0800 hrs	JCCF HQR
04	Regiment Annual Dinner	Sat 07	St. Mary High	1800 hrs	JCCF NR
05	100% Weapons Check	Thu 12	Foster Barracks, Mandeville	1000 hrs	HQ JCCF
06	Regiment Camp - (Star Assessment)	Fri 13 - Fri 20	As per BN	1800 hrs	JCCF NR
07	MEA/JCCF Unit Camp	Fri 13 - Sun 15	Pembroke Hall High	0800 hrs	JCCF HQR
08	MBN/JCCF Weekend Camp	Fri 13 - Sun 15	Up Park Camp	1700 hrs	JCCF HQR
09	8/JCCF Introduction to Fire Prevention and Fire Fighting	Sat 14	Paul Bogle High	0830 hrs	JCCF ER
10	Force Carol Service	Sun 15	TBA	1500 hrs	HQ JCCF
11	Star 2 Exam - JCCF NR	Tue 17	Two locations to be identified by the Regiment	0900 hrs	HQ JCCF
12	5/JCCF Battalion Camp	Wed 18 - Sat 22	St. Thomas High	1700 hrs	JCCF SR
13	7/JCCF Star Camp	Wed 18 - Sun 23	Hopewell High School	1700 hrs	JCCF WR
14	Star 2 Exam - JCCF WR	Wed 18	Two locations to be identified by the Regiment	0900 hrs	HQ JCCF
15	8/JCCF Christmas Training Camp	Thu 19 - Sun 23	Robert Lightbourne High	1500 hrs	JCCF ER
16	Star 2 Exam - JCCF SR	Thu 19	Two locations to be identified by the Regiment	0900 hrs	HQ JCCF
17	2/JCCF Unit Camp	Thu 19 - Sat 22	St. George's College	0900 hrs	JCCF ER
18	2/JCCF Unit Training	Thu 19 - Sun 23	Kingston College	0900 hrs	JCCF ER
19	2/JCCF Unit Camp	Fri 20 - Sun 22	Wolmer's School	0900 hrs	JCCF ER
20	Star 2 Exam - JCCF ER	Fri 20	Two locations to be identified by the Regiment	0900 hrs	HQ JCCF
21	Star 2 Exam - JCCF HQR	Sat 21	Two locations to be identified by the Regiment	0900 hrs	HQ JCCF
22	100% Weapons Check	Sat 21	Curphey Barracks, Up Park Camp	1000hrs	JCCF NR

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MENU

	BREAKFAST	LUNCH	SUPPER
FRI			Corn beef/Mackerel Rice Mixed Vegetable Drinks
SAT	Franks Baked Beans Dumpling Banana Yam Tea Fruit	Mutton (Stew/Curry) Rice Mixed Vegetable Drinks	Stew Chicken Yam Dumpling Pumpkin Drinks
SUN	Salt fish Baked Beans Fried Dumpling Bread Fruit Tea	Fried Chicken/Fish Rice & Peas Mixed Vegetable Drinks	

Jamaica Combined Cadet Force
Ration Scale

Srl	Item	Qty Per Person	Srl	Item	Qty Per Person
1	Ackee	1 Doz Serves 4	26	Liver / Kidney(Breakfast)	6 Ozs
2	Bacon	1 Oz	27	Liver / Kidney(Supper)	8 Ozs
3	Baked Bean	1 tin serves 4	28	Mackerel Small	1 tin serves 2
4	Banana Green	2 per Cdt	29	Meats Red	8 Ozs
5	Bread	1 Serves 8	30	Milk Tinned	1 serves 8
6	Butter / Margarine	1/2 Oz	31	Milo 1 lb	1 serves 10
7	Calaloo	1 Bundle serves 4	32	Oxtail	10 Ozs
8	Cheese	1 Oz	33	Peas Red	1 Oz
9	Chicken Breakfast & Supper	6 Ozs	34	Pepper	1/2 Oz
10	Chicken Lunch	8 Ozs	35	Plantain	1 serves 3
11	Coffee / Cocoa	1 Oz	36	Powdered Seasoning	1/4 Oz
12	Corned Beef Large	1 tin serves 4	37	Rice	4 Ozs
13	Cornmeal	2 Ozs	38	Salt	1/4 Oz
14	Crackers (Family size)	1 serves 10	39	Sardines	1 serves 2
15	Eggs	1 per Cdt	40	Sausage Tin	1 tin serves 2
16	Fish Fresh	8 Ozs	41	Sugar (Drink)	2 Ozs
17	Fish salted	2 Ozs	42	Sugar (Tea)	1/2 Oz
18	Flour	4 Ozs	43	Syrup	1 Gal serves 25
19	Franks	2 per cdt	44	Tea Bag	1 per Cdt
20	Fruits fresh	4 Ozs	45	Tinned Juice	1 Serves 4
21	Fruits Tinned	1 tin serves 4	46	Vegetables Fresh	4 Ozs
22	Green Peas / Mixed Vegetable	1 tin serves 4	47	Fruit Juice (GAL)	10 - 15 Persons
23	Ground Provision	3 Ozs	48	Wine Drinking / Toast	4-6 / 10 Persons
24	Jam	1 serves 12	Equation to calculate Qty needed Amount of persons x Qty per person =		
25	Kool Aid	1 pk serves 3			

Items that are to be considered when preparing a shopping list	
Srl	Item
1	All purpose seasoning
2	Baking powder
3	Black pepper
4	Coconut
5	Curry
6	Eskallion
7	Garlic
8	Ketchup
9	Meat seasoning
10	Oil Cooking
11	Onion
12	Pepper sauce
13	Salt
14	Thyme
15	Tomatoes
16	Vanilla
17	Vinegar